

FORESTRY INSPECTOR

GRADE: 19

FLSA: NON-EXEMPT

CHARACTERISTICS OF CLASS:

The Forestry Inspector performs difficult technical work on a variety of construction projects with focus on arboriculture, urban forestry, tree preservation, plantings etc. The work requires contacts within the Recreation and Parks Department, other City departments, outside agencies, contractors, applicants and the general public relative to the work. Physical demands are moderate and include regular exposure to construction sites. The incumbent works under general instructions, routines, practices and procedures covered by precedents under direct supervision. This work has meaningful impact on specific projects and individuals. Incumbent may be required to work after regular hours in emergency situations.

EXPECTATIONS OF ALL CITY EMPLOYEES:

- Learn and demonstrate an understanding of City, department, division and team goals.
- Serve and meet the needs of customers.
- Ability and willingness to work as part of a team, to demonstrate team skills and to perform a fair share of team responsibilities.
- Ability to assess his/her work performance or the work performance of the team.
- Plan and organize his/her work, time and resources, and if applicable that of subordinates.
- Contribute to the development of others and/or the working unit or overall organization.
- Produce desired work outcomes including quality, quantity and timeliness.
- Communicate effectively with peers, supervisors, subordinates and people to whom service is provided.
- Understand and value differences in employees and value input from others.
- Consistently report to work and work assignments prepared and on schedule.
- Consistently display a positive behavior with regard to work, willingly accept constructive criticism and be respectful of others.

EXAMPLES OF DUTIES:

- Inspects active construction projects to ensure that work is completed according to approved plans, City ordinances, and applicable codes and specifications.
- Reviews plans and provides feedback to applicants, contractors, etc.
- Prescribes technical arboricultural treatments to trees impacted by construction.
- Attends pre-construction meetings, pre-planting meetings and other site meetings with builders, developers, citizens and other City staff, as necessary.

- Inspects landscaping and reforestation for compliance with planting specifications.
- Ensures that tree care work is performed by a licensed firm and is completed per industry standards.
- Reviews Natural Resource Inventories/Forest Stand Delineations and Forest Conservation Plans, as requested, and provides comments.
- Investigates and resolves complaints relating to construction projects.
- Issues civil citations for Code violations.
- Completes daily reports for each job inspected and updates computerized permit tracking system.
- Determines that proper permits and bonds have been obtained and ensures that work is properly performed before project acceptance and bond release.
- Performs other duties as required.

QUALIFICATIONS:

Required Training and Experience:

Any combination of training and experience substantially equivalent to graduation from high school and a minimum of five years technical arboricultural or urban forestry experience. Related college coursework may be substituted on a year to year basis in lieu of the experience; possession of, or ability to obtain within one year, ISA Certified Arborist status and MD-DNR Qualified Professional status; this includes the equivalent minimum amount of State required training and experience to qualify to take the certification exam. Possession of an appropriate driver's license valid in the State of Maryland.

Preferred Knowledge, Skills and Abilities:

- Knowledge of Arboricultural practices for tree preservation during construction.
- Knowledge of insects and diseases of trees and shrubs.
- Knowledge of wetlands and stream restoration techniques.
- Working knowledge of property records and plats.
- Working knowledge of field surveying practices and requirements.
- Skill to deal firmly but tactfully with contractors, workers, property owners and the general public contacted in the course of the work, occasionally under contentious circumstances.
- Skill to effectively communicate, both orally and in writing.
- Skill in reforestation and landscape techniques.
- Skill in exotic/invasive plant identification and control.
- Ability to read and interpret various plans (forest conservation plans, site plans, landscape plans, sediment control and storm water management)
- Ability to identify species of trees, shrubs and other plants.
- Ability to establish and maintain effective working relationships with other employees, and those contacted during the course of work.